

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, December 11, 2013

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Corey Wilton, Councillor Division 4
Barry Jjian, Councillor Division 6

ABSENT: Vacant, Councillor Division 5

STAFF: Rod Benroth, Public Works Manager
Adam Toth, Municipal Planner
Erin Halliday, Municipal Clerk
Jessica Heisler, Assistant Municipal Clerk

ORDER: Deputy Reeve Tim Probe called the meeting to order at 5:31 p.m.

AGENDA

COUNCILLOR WILTON: THAT the agenda be adopted as presented.

Reeve Kevin Eberle connected via telephone at 5:32 p.m.

AMENDMENT

COUNCILLOR REPETSKI: THAT the agenda be amended by correcting the title for Item H. 1.

CARRIED UNANIMOUSLY

627/13 **AGENDA**

COUNCILLOR REPETSKI: THAT the agenda be adopted with the corrected title for Item H. 1.

CARRIED UNANIMOUSLY

Councillor Dale Heenan entered Council Chambers at 5:34 p.m.

628/13 **NOVEMBER 13, 2013 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the November 13, 2013 Regular Meeting of Council be adopted as presented.

CARRIED UNANIMOUSLY

629/13 **BANK RECONCILIATION**

COUNCILLOR WILTON: THAT the Bank Reconciliation for the Month of November 2013, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

630/13 **STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR JIJIAN: THAT the Statement of Financial Activities for the period ending November 30, 2013, attached and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

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631/13 BANK STATEMENT

COUNCILLOR WILTON: THAT the Bank Statement for the period ending November 30, 2013, be accepted as presented.

CARRIED UNANIMOUSLY

Reeve Kevin Eberle disconnected via telephone at 5:48 p.m.

Reeve Kevin Eberle entered Council Chambers at 5:48 p.m.

632/13 BUDGETARY CONTROL REPORT

COUNCILLOR REPETSKI: THAT the Budgetary Control Report for the period ending November 30, 2013, be accepted as presented.

CARRIED UNANIMOUSLY

Deputy Reeve Tim Probe vacated the Chair at 5:49 p.m.

Reeve Kevin Eberle assumed the Chair at 5:49 p.m.

633/13 ACCOUNTS FOR APPROVAL

COUNCILLOR WILTON: THAT cheque numbers 10435 to 10530 totaling \$325,107.32, as outlined in the List of Accounts for Approval attached to and forming part of these minutes be approved for payment, and,

THAT Payroll and Electronic Fund Transfers totaling \$63,439.12 be ratified.

CARRIED UNANIMOUSLY

634/13 DECEMBER 2013 PUBLIC WORKS REPORT

COUNCILLOR WILTON: THAT the Manager of Public Works December 2013 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

635/13 NEW MUNICIPAL OFFICE BUILDING PLAN CHANGES

COUNCILLOR JIJIAN: THAT the Chief Administrative Officer and the Manager of Public Works be authorized to make additional changes to the new municipal office building plan at the cost of \$12,500.00.

CARRIED UNANIMOUSLY

636/13 UPDATED WATERWORKS EMERGENCY RESPONSE PLAN POLICY

COUNCILLOR HEENAN: THAT the updated Waterworks Emergency Response Plan Policy attached to and forming part of these minutes, be hereby adopted.

CARRIED UNANIMOUSLY

637/13 SPRING ROAD BANS POLICY

COUNCILLOR HEENAN: THAT the Spring Road Bans Policy attached to and forming part of these minutes, be hereby adopted.

CARRIED UNANIMOUSLY

638/13 MAIN FARM ACCESS ROAD WIDTH POLICY

COUNCILLOR HEENAN: THAT the Main Farm Access Road Width Policy attached to and forming part of these minutes, be hereby adopted.

CARRIED UNANIMOUSLY

639/13 NOVEMBER 2013 LIST OF ACTIONS TAKEN

COUNCILLOR REPETSKI: THAT the Chief Administrative Officer's updated List of Actions Taken for the month of November 2013 be accepted as information and filed.

CARRIED UNANIMOUSLY

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640/13 REQUEST TO ADJUST TAXES – ROLL NOS. 3575, 3584, 3585

COUNCILLOR WILTON: THAT DBR Developments Ltd. be granted the following 2013 tax abatements for the properties located on SE 18-18-19-W2:

Roll No.	Municipal Taxes	School Taxes	Total
3575 000	3,546.78	5,607.34	9,154.12
3584 000	3,483.53	5,492.93	8,976.46
3585 000	3,547.25	5,608.14	9,155.39
TOTAL	\$10,577.56	\$16,708.41	\$27,285.97

AND THAT any overpayments received less the applicable discount be refunded to DBR Developments Ltd.

CARRIED UNANIMOUSLY

641/13 SARM ANNEXATION GUIDELINES COMMENTS

COUNCILLOR REPETSKI: THAT the Rural Municipality of Sherwood No. 159 confirm SARM's Annexation Guidelines dated November 4, 2013; and,

THAT the Rural Municipality of Sherwood No. 159 endorse the Chief Administrative Officer's comments regarding SARM'S Annexation Guidelines.

CARRIED UNANIMOUSLY

642/13 CORRESPONDENCE

COUNCILLOR JIJIAN: THAT the following correspondence be accepted as information and filed:

1. November 2 2013 - Southeast Regional Library - Semi-Annual Trustees' Meeting
2. November 14 2013 - White Butte Administrative Committee Minutes
3. November 15 2013 - South Regina Bypass Open House
4. November 22 2013 - SARM - 2014 Membership Fees
5. November 25 2013 - Minister of Government Relations - Rurals Bordering Urbans Committee Response
6. November 28 2013 - Minister of Government Relations - Thank You Letter
7. November 28 2013 - SARM - SARM Liability Self-insurance Plan
8. November 29 2013 - Ministry of Government Relations - Municipal Annexation

CARRIED UNANIMOUSLY

643/13 SOUTH REGINA BYPASS DELEGATION REQUEST

COUNCILLOR REPETSKI: WHEREAS a second open house was held on November 28, 2013 regarding the South Regina Bypass;

BE IT RESOLVED THAT the Rural Municipality of Sherwood No. 159 invite Paul Steel from EBA to the next Regular Council Meeting to present the information that was provided at the second open house.

CARRIED UNANIMOUSLY

644/13 REQUEST TO CANCEL TAXES – PATRICIA WOOD

COUNCILLOR REPETSKI: THAT Resolution No. 344/13 to deny Patricia Wood's request to cancel taxes be hereby rescinded; and,

THAT Patricia Wood's request to cancel taxes for Roll No. 2166 be approved in part, whereby the municipal portion, tax enforcement costs and interest applied on those portions be cancelled.

CARRIED UNANIMOUSLY

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645/13 **BYLAW NO. 32/13 – A BYLAW FOR THE PURPOSE TO ASSIGN CIVIC ADDRESSES TO INDIVIDUAL LOTS OR PARCELS WITHIN THE INDUSTRIAL SUBDIVISIONS/AREAS.**

COUNCILLOR WILTON: THAT Bylaw No. 32/13, a bylaw for the purpose to assign civic addresses to individual lost or parcels within the industrial subdivisions/areas, be read a introduced and read a first time.

CARRIED UNANIMOUSLY

646/13 **BYLAW NO. 32/13 – A BYLAW FOR THE PURPOSE TO ASSIGN CIVIC ADDRESSES TO INDIVIDUAL LOTS OR PARCELS WITHIN THE INDUSTRIAL SUBDIVISIONS/AREAS.**

COUNCILLOR REPETSKI: THAT Bylaw No. 32/13, a bylaw for the purpose to assign civic addresses to individual lost or parcels within the industrial subdivisions/areas, be read a second time.

CARRIED UNANIMOUSLY

647/13 **BYLAW NO. 32/13 – A BYLAW FOR THE PURPOSE TO ASSIGN CIVIC ADDRESSES TO INDIVIDUAL LOTS OR PARCELS WITHIN THE INDUSTRIAL SUBDIVISIONS/AREAS.**

COUNCILLOR PROBE: THAT Bylaw No. 32/13, a bylaw for the purpose to assign civic addresses to individual lost or parcels within the industrial subdivisions/areas, be given three readings at this meeting.

CARRIED UNANIMOUSLY

648/13 **BYLAW NO. 32/13 – A BYLAW FOR THE PURPOSE TO ASSIGN CIVIC ADDRESSES TO INDIVIDUAL LOTS OR PARCELS WITHIN THE INDUSTRIAL SUBDIVISIONS/AREAS.**

COUNCILLOR JIJIAN: THAT Bylaw No. 32/13, a bylaw for the purpose to assign civic addresses to individual lost or parcels within the industrial subdivisions/areas, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

649/13 **IN CAMERA**

COUNCILLOR PROBE: THAT this meeting go into In Camera session at 6:27 p.m.

CARRIED UNANIMOUSLY

Reeve Kevin Eberle vacated the Chair at 6:27 p.m.

Deputy Reeve Tim Probe assumed the Chair at 6:27 p.m.

Reeve Kevin Eberle left Council Chambers at 6:27 p.m.

Reeve Kevin Eberle entered Council Chambers at 6:48 p.m.

Deputy Reeve Tim Probe vacated the Chair at 6:48 p.m.

Reeve Kevin Eberle assumed the Chair at 6:48 p.m.

650/13 **RECONVENE**

COUNCILLOR JIJIAN: THAT this meeting reconvene into regular session at 6:49 p.m.

CARRIED UNANIMOUSLY

651/13 **ADJOURNMENT**

COUNCILLOR REPETSKI: THAT this meeting be adjourned at 7:02 p.m.

CARRIED UNANIMOUSLY

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Reeve

Administrator