

**MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, August 14, 2013**

PRESENT: Kevin Eberle, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Corey Wilton, Councillor Division 4
Barry Jjian, Councillor Division 6

ABSENT: Vacant, Councillor Division 5

STAFF: Rachel Kunz, Chief Administrative Officer
Rod Benroth, Public Works Manager
Adam Toth, Municipal Planner
Erin Halliday, Municipal Clerk
Jessica Heisler, Assistant Municipal Clerk

ORDER: Reeve Kevin Eberle called the meeting to order at 5:32 p.m.

466/13 AGENDA

COUNCILLOR REPETSKI: THAT the agenda be adopted with the following amendments:

Remove Item D. 2.

Move Item G. 4. to D. 2.

CARRIED UNANIMOUSLY

467/13 JULY 10, 2013 REGULAR COUNCIL MEETING MINUTES

COUNCILLOR JIJIAN: THAT the minutes of the July 10, 2013 Regular Meeting of Council be adopted as presented.

CARRIED UNANIMOUSLY

468/13 JULY 24, 2013 SPECIAL COUNCIL MEETING MINUTES

COUNCILLOR WILTON: THAT the minutes of the July 24, 2013 Special Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

469/13 JULY 24, 2013 PUBLIC HEARING MINUTES

COUNCILLOR JIJIAN: THAT the minutes of the July 24, 2013 Public Hearing be adopted as presented.

CARRIED UNANIMOUSLY

Councillor Tim Probe entered Council Chambers at 5:41 p.m.

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DELEGATION

Bob Feeny representing Cando made a presentation to Council regarding the development of a new support rail yard at the Victoria Plain site.

470/13 RE-ZONING APPLICATION NO. 17/12 – AGRICULTURAL TO COMMERCIAL – PT NE 36-16-20-W2

COUNCILLOR REPETSKI: THAT the written correspondence received by Alfred and Victoria Sattler dated July 23, 2013 regarding Re-zoning Application No. 17/12, be received and filed.

CARRIED UNANIMOUSLY

471/13 BANK RECONCILIATION

COUNCILLOR PROBE: THAT the Bank Reconciliation for the Month of July 2013, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

472/13 STATEMENT OF FINANCIAL ACTIVITIES

COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending July 30, 2013, attached and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

473/13 BANK STATEMENT

COUNCILLOR REPETSKI: THAT the Bank Statement for the period ending July 31, 2013, be accepted as presented.

CARRIED UNANIMOUSLY

474/13 BUDGETARY CONTROL REPORT

COUNCILLOR JIJIAN: THAT the Budgetary Control Report for the period ending July 31, 2013, be accepted as presented.

CARRIED UNANIMOUSLY

475/13 ACCOUNTS FOR RATIFICATION

COUNCILLOR PROBE: THAT cheque Numbers 10063 to 10078, totaling \$520,803.03, and Payroll Deposits totaling \$54,824.83, be ratified.

CARRIED UNANIMOUSLY

476/13 ACCOUNTS FOR APPROVAL

COUNCILLOR JIJIAN: THAT cheque Numbers 10079 to 10141 totaling \$240,079.72, attached to and forming a part of these minutes, be approved for payment.

CARRIED UNANIMOUSLY

477/13 PUBLIC WORKS AUGUST 2013 REPORT

COUNCILLOR JIJIAN: THAT the Manager of Public Works August 2013 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

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478/13 WALK BEHIND PACKERS FOR GRADERS

COUNCILLOR REPETSKI: THAT the Manager of Public Works be authorized to purchase two (2) 90" grader packers from Minic Industries Ltd. located in Winnipeg, MB; and,

THAT the Manager of Public Works be authorized to purchase two (2) mulchers to be installed on the John Deere 872 and Cat 140M graders in the early spring of 2014.

CARRIED UNANIMOUSLY

479/13 BRIDGE CONDITION AND ASSESSMENT REPORT

COUNCILLOR PROBE: THAT the Manager of Public Works Report No. 01-033-2013 regarding R. M. bridge condition and assessment be received and filed.

CARRIED UNANIMOUSLY

480/13 RESCIND RESOLUTION NO. 446/13

COUNCILLOR REPETSKI: THAT Resolution No. 446/13 be hereby rescinded; and,

THAT Bylaw No. 26/13 be corrected and resubmitted to Council for First Reading at the August 14, 2013 Regular Meeting of Council.

For: Eberle, Repetski, Probe, Wilton, Jijian
Against: Heenan

CARRIED

481/13 RESCIND RESOLUTION NO. 441/13

COUNCILLOR PROBE: WHEREAS Bylaw No. 17/13 that was submitted to Council on July 10, 2013 held an error in wording,

BE IT RESOLVED THAT Resolution No. 441/13 be hereby rescinded; and,

THAT Bylaw No. 17/13 be re-submitted to Council with the corrected wording error without changing the intent of the bylaw, and be re-submitted to the Ministry of Government Relations along with a request to waive the requirement for advertising.

CARRIED UNANIMOUSLY

482/13 SUBDIVISION APPLICATION NO. 13-007 – BLK/PAR A, PLAN 101363431, NW 17-17-20-W2

COUNCILLOR PROBE: THAT Subdivision Application No. SU 13-007, Community Planning File Number R0382-13R, to allow for a farm yard subdivision on Blk/Parcel A, Plan 101363431, NW 17-17-20-W2, be approved subject to cash in lieu of Municipal Reserve.

CARRIED UNANIMOUSLY

483/13 ROAD CLOSURE AND LEASE BYLAW REVIEW

COUNCILLOR PROBE: THAT the current road lease agreement between Ron Eley and the Rural Municipality of Sherwood No. 159 for the east right of way boundary of NE 28-18-21-W2 will be adjusted to a one-time payment of fifty dollars per acre (\$50.00/acre) for five (5) years plus the cost associated with the drafting of the lease agreement; and,

THAT a new bylaw be drafted and presented to Council for consideration to renew the lease for an additional five (5) years; and,

FURTHERMORE THAT all renewed lease agreements follow the formula of a one-time payment of fifty dollars per acre (\$50.00/acre) for five (5) years plus the cost associated with the drafting of the lease agreement.

CARRIED UNANIMOUSLY

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Rachel Kunz, Chief Administrative Officer asked the gallery if anyone wished to speak regarding the closure of all lanes in Block 33 Plan AV4277 and Gary Street. No one replied that they wished to.

484/13 ROAD CLOSURE AND TITLE TRANSFER

COUNCILLOR JIJIAN: THAT all lanes in Block 33 Plan AV4277, and Gary Street between Somerville Avenue and Simpson Avenue be closed and the titles transferred to the Rural Municipality of Sherwood No. 159; and,

THAT consent from the Ministry of Highways and Infrastructure for the closures and title transfers be obtained; and,

THAT a bylaw for the road closures and title transfers be prepared and presented to Council once consent from the Ministry of Highways and Infrastructure is received; and,

FURTHERMORE THAT all lots owned by the Rural Municipality of Sherwood No. 159 in Belgravia and in Devonia Park be consolidated.

CARRIED UNANIMOUSLY

485/13 LIST OF ACTIONS TAKEN

COUNCILLOR REPETSKI: THAT the Chief Administrative Officer's updated List of Actions Taken for the August 2013 be accepted as information and filed.

CARRIED UNANIMOUSLY

486/13 PUBLIC WORKS ADMINISTRATIVE CLERK

COUNCILLOR REPETSKI: THAT Shauna Tillusz be hired as the Public Works Administrative Clerk by the Rural Municipality of Sherwood No. 159 under the terms of the Letter of Employment ratified by Essence Recruitment on behalf of the Rural Municipality of Sherwood No. 159.

CARRIED UNANIMOUSLY

487/13 R. M. LOGO AND LETTERHEAD

COUNCILLOR PROBE: THAT Set 1 submitted by Redworks Communications on behalf of Green Apple Design, attached to and forming part of these minutes, be selected as the official letterhead and business card template of the Rural Municipality of Sherwood No. 159.

For: Repetski, Probe, Wilton, Jijian
Against: Heenan

CARRIED

488/13 CITY OF REGINA CORRESPONDENCE – PARCEL CONSOLIDATION

COUNCILLOR REPETSKI: THAT the correspondence received by the City of Regina dated August 14, 2013 regarding parcel consolidation, be accepted as information and filed.

CARRIED UNANIMOUSLY

489/13 2013 STARS CONTRIBUTION

COUNCILLOR PROBE: THAT the voluntary contribution requested by STARS Helicopter Air Ambulance be declined for the 2013 year; and,

FURTHERMORE THAT the voluntary contribution be included in the 2014 budget.

CARRIED UNANIMOUSLY

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490/13 2013 SASKATOON REGIONAL GROWTH SUMMIT

COUNCILLOR PROBE: THAT at the discretion of the Chief Administrative Officer, Council and staff members may attend the Saskatoon Regional Growth Summit to be held November 20-22, 2013 in Saskatoon, SK; and,

FURTHERMORE THAT the Chief Administrative Officer inquire on the existence of a Regina Regional Growth Summit, whereby if a Regina Regional Growth Summit exists, at the discretion of the Chief Administrative Officer, Council and staff members may attend rather than attending the Saskatoon Regional Growth Summit.

CARRIED UNANIMOUSLY

491/13 MUNICIPAL CAPACITY DEVELOPMENT PROGRAM 2013 INTER-MUNICIPAL CONFERENCE

COUNCILLOR PROBE: THAT at the discretion of the Chief Administrative Officer, Council and staff members may attend the Municipal Capacity Development Program 2013 Inter-Municipal Conference to be held December 2-3, 2013 in Regina, SK.

CARRIED UNANIMOUSLY

492/13 DIVISION REQUESTS POLICY

COUNCILLOR REPETSKI: THAT the Division Requests Policy, attached to and forming part of these minutes, be adopted as presented.

CARRIED UNANIMOUSLY

493/13 MOOSE JAW-REGINA INDUSTRIAL CORRIDOR LOGO

COUNCILLOR PROBE: THAT the Rural Municipality of Sherwood No. 159 supports the use of the logo as depicted on the fourth (4th) page of the Visual Identity Presentation by Bravo Tango for the Moose Jaw-Regina Industrial Corridor.

CARRIED UNANIMOUSLY

494/13 MOOSE JAW-REGINA INDUSTRIAL CORRIDOR INCORPORATION BYLAW

COUNCILLOR PROBE: THAT the Rural Municipality of Sherwood No. 159 advises the Moose Jaw-Regina Industrial Corridor to obtain independent legal advice to examine incorporation bylaws.

CARRIED UNANIMOUSLY

495/13 INDIAN HEAD AGROFORESTRY DEVELOPMENT CENTRE

COUNCILLOR HEENAN: THAT the Rural Municipality of Sherwood No. 159 make a donation of one thousand dollars (\$1,000) to the Indian Head Agroforestry Development Centre for the development of a new cost recovery operation; and,

THAT the Chief Administrative Officer respond to the Agricultural Producers Association of Saskatchewan's request for membership, informing them that the Rural Municipality of Sherwood No. 159 will consider membership once consultation with R. M. ratepayers has been completed; and,

THAT the Agricultural Producers Association of Saskatchewan be informed that a donation has been made to the Indian Head Agroforestry Development Centre.

CARRIED UNANIMOUSLY

496/13 CENTRE ROAD BRIDGE

COUNCILLOR JIJIAN: THAT the correspondence of T. Joshua Morrison dated August 8, 2013 be accepted as information and filed; and,

THAT the Engineering Proposal from AE dated July 10, 2013 be accepted as information and filed; and,

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Resolution No. 496/13 continued;

FURTHERMORE THAT the information regarding Centre Road bridge provided during the Chief Administrative Officer's Committee of the Whole Report, be forwarded to landowners affected by the incapacity of the Centre Road bridge; and,

FURTHERMORE THAT the Chief Administrative Officer and the Manager of Public Works consult with AECOM to determine an appropriate speed and weight restriction for the Centre Road bridge.

CARRIED UNANIMOUSLY

497/13 CITY OF REGINA – OFFICIAL COMMUNITY PLAN COMMENTS

COUNCILLOR PROBE: THAT the Chief Administrative Officer send the City of Regina comments in regards to the City of Regina Official Community Plan; and,

THAT a copy of the comments be sent to the Minister of Government Relations, the Ministry of Government Relations Assistant Deputy Minister and the Ministry of Government Relations Community Planning Branch.

CARRIED UNANIMOUSLY

498/13 K & R LEASING ANNEXATION REQUEST

COUNCILLOR REPETSKI: THAT Resolution No. 212/12 and 129/13 be hereby rescinded; and,

THAT the Rural Municipality of Sherwood No. 159 encourages K & R Leasing and Adam Ailsby to inquire directly to the Saskatchewan Municipal Board regarding the annexation of K & R Leasing's parcel.

CARRIED UNANIMOUSLY

499/13 HILL & KNOWLTON STRATEGIES AGREEMENT RENEWAL

COUNCILLOR PROBE: THAT the Hill & Knowlton Strategies Public Relations Services Agreement ratified September 25, 2012 not be renewed; and,

THAT Hill & Knowlton Strategies be sent written notice that the agreement will not be renewed effective September 30, 2013.

CARRIED UNANIMOUSLY

500/13 CORRESPONDENCE

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. Federation of Canadian Municipalities - Lac-Megantic - July 15 2013
2. 101181853 Saskatchewan Ltd. - Kearns Crescent Subdivision Road - July 17 2013
3. City of Regina - Release of Design Regina, the City of Regina's Draft Official Community Plan - July 18 2013
4. Crime Stoppers - Voluntary Support - July 23 2013
5. TransCanada Pipeline - Energy East Pipeline Project - August 1 2013
6. City of Regina - Public Meeting Regarding Proposed Alternation of Municipal Boundaries - August 2 2013
7. GTH Announcements - August 6 2013
8. Ministry of Highways & Infrastructure - Southeast Regina Bypass Study - Open House - August 6 2013
9. R.C.M.P. - Community Policing Report - May, June, July 2013
10. Regina International Airport - Summer 2013 Newsletter

CARRIED UNANIMOUSLY

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501/13 **RECESS**

COUNCILLOR JIJIAN: THAT this meeting recess at 7:16 p.m.

CARRIED UNANIMOUSLY

Councillor Tim Probe left Council Chambers at 7:32 p.m.

502/13 **RECONVENE**

COUNCILLOR JIJIAN: THAT this meeting reconvene at 7:48 p.m.

CARRIED UNANIMOUSLY

503/13 **BYLAW NO. 17/13 – A BYLAW TO AMEND THE SHERWOOD-REGINA PLANNING DISTRICT DEVELOPMENT PLAN BYLAW NO. 09/91**

COUNCILLOR WILTON: THAT Bylaw No. 17/13, A Bylaw to amend the Sherwood-Regina Planning District Development Plan Bylaw No. 9/91, to add the provision of a policy for development levies, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

Councillor Barry Jijian left Council Chambers at 7:50 p.m.

504/13 **BYLAW NO. 26/13 – A BYLAW TO AMEND THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 OFFICIAL COMMUNITY PLAN BYLAW NO. 06/11**

COUNCILLOR REPETSKI: THAT Bylaw No. 26/13, A bylaw to amend the Rural Municipality of Sherwood No. 159 Official Community Plan Bylaw No. 6/11, be introduced and read a first time.

For: Eberle, Repetski, Probe, Wilton
Against: Heenan

CARRIED

Councillor Barry Jijian entered Council Chambers at 7:52 p.m.

505/13 **BYLAW NO. 31/13 – A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND FOR BRIDGE REPAIRS**

COUNCILLOR JIJIAN: THAT Bylaw No. 31/13, a bylaw to establish a capital reserve fund for bridge repairs, be introduced and read a first time.

CARRIED UNANIMOUSLY

506/13 **BYLAW NO. 31/13 – A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND FOR BRIDGE REPAIRS**

COUNCILLOR WILTON: THAT Bylaw No. 31/13, a bylaw to establish a capital reserve fund for bridge repairs, be read a second time.

CARRIED UNANIMOUSLY

507/13 **BYLAW NO. 31/13 – A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND FOR BRIDGE REPAIRS**

COUNCILLOR REPETSKI: THAT Bylaw No. 31/13, a bylaw to establish a capital reserve fund for bridge repairs, be given three readings at this meeting.

CARRIED UNANIMOUSLY

508/13 **BYLAW NO. 31/13 – A BYLAW TO ESTABLISH A CAPITAL RESERVE FUND FOR BRIDGE REPAIRS**

COUNCILLOR JIJIAN: THAT Bylaw No. 31/13, a bylaw to establish a capital reserve fund for bridge repairs, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

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509/13 PRESENTATION TO THE CITY OF REGINA REGARDING OFFICIAL COMMUNITY PLAN

COUNCILLOR REPETSKI: THAT the Chief Administrative Officer provide a written and verbal presentation in regards to the Rural Municipality of Sherwood No. 159 position on annexation to the City of Regina at the August 22, 2013 City Council Meeting.

CARRIED UNANIMOUSLY

510/13 ADJOURNMENT

COUNCILLOR REPETSKI: THAT this meeting be adjourned at 8:12 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator