

MINUTES OF THE REGULAR MEETING OF  
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS  
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN  
Wednesday, August 13, 2014

**PRESENT:** Kevin Eberle, Reeve  
Joe Repetski, Councillor Division 1  
Tim Probe, Councillor Division 2  
Dale Heenan, Councillor Division 3  
Barry Jjian, Councillor Division 6

**ABSENT:** Vacant, Councillor Division 4  
Vacant, Councillor Division 5

**STAFF:** Ron McCullough, Chief Administrative Officer  
Rod Benroth, Manager of Public Works  
Adam Toth, Municipal Planner  
Erin Halliday, Municipal Clerk  
Christine Trithardt, Administrative Assistant

**ORDER:** Reeve Eberle called the meeting to order at 5:36 p.m.

**408/14** **AGENDA**

COUNCILLOR JIJIAN: THAT the agenda be adopted as presented.

CARRIED UNANIMOUSLY

**DELEGATION**

Todd Lewis, Vice-President and Allan Solonick, General Manager of Agricultural Producers Association of Saskatchewan (APAS) made a presentation to Council regarding the massive 2013-14 crop year grain backlog, the Indian Head Tree Nursery and 2014 membership.

**409/14** **DELEGATION**

COUNCILLOR PROBE: THAT the presentation by Todd Lewis, Vice-President and Allan Solonick, General Manager of Agricultural Producers Association of Saskatchewan (APAS) be accepted as information.

CARRIED UNANIMOUSLY

**410/14** **JUNE 17, 2014 PUBLIC HEARING MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the June 17, 2014 Public Hearing Meeting be adopted as presented.

CARRIED UNANIMOUSLY

**411/14** **JULY 16, 2014 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR JIJIAN: THAT the minutes of the July 16, 2014 Regular Meeting of Council be adopted with corrected Resolutions 387, 388 and 389.

CARRIED UNANIMOUSLY

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**412/14      JULY 30, 2014 SPECIALMEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the July 30, 2014 Special Meeting of Council be adopted as presented.

CARRIED UNANIMOUSLY

**413/14      BANK RECONCILIATION& STATEMENT**

COUNCILLOR JIJIAN: THAT the Bank Reconciliation attached to and forming a part of these minutes and the Bank Statements for the Month of July2014, be accepted as presented.

CARRIED UNANIMOUSLY

**414/14      STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR JIJIAN: THAT the Statement of Financial Activities for the period ending July 31, 2014, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

**415/14      BUDGETARY CONTROL REPORT**

COUNCILLOR PROBE: THAT the Budgetary Control Report for the period ending July 31, 2014, be accepted as presented.

CARRIED UNANIMOUSLY

*Reeve Eberle stepped down from the Chair at 6:13 p.m.*

*Reeve Eberle declared pecuniary interest and left Council Chambers at 6:13 p.m.*

*Deputy Reeve Probe assumed the Chair at 6:13 p.m.*

**416/14      ACCOUNTS FOR APPROVAL**

COUNCILLOR REPETSKI: THAT cheque numbers 11200 to 11286 totalling \$855,302.03, as outlined in the List of Accounts for Approval, attached to and forming part of these minutes be approved for payment; and,

THAT Payroll and Electronic Fund Transfers totalling \$78,412.80 be ratified.

CARRIED UNANIMOUSLY

*Reeve Eberle entered Council Chambers at 6:15 p.m.*

*Deputy Reeve Probe stepped down from the Chair at 6:15 p.m.*

*Reeve Eberle assumed the Chair at 6:15 p.m.*

**417/14      RECESS**

COUNCILLOR REPETSKI: THAT this meeting recess at 6:15p.m.

CARRIED UNANIMOUSLY

**418/14      RECONVENE**

COUNCILLOR JIJIAN: THAT this meeting reconvene into regular session at 6:39p.m.

CARRIED UNANIMOUSLY

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**419/14      JULY 2014 PUBLIC WORKS REPORT**

COUNCILLOR REPETSKI: THAT the Manager of Public Works July 2014 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

**420/14      SHERWOOD CONSERVATION AND DEVELOPMENT AREA AUTHORITY (SCDAA) – PHASE 2 CULVERTS**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 Administration research the Sherwood Conservation and Development Area Authority (SCDAA) Phase 2 Culverts and report back to Council in September 2014.

CARRIED UNANIMOUSLY

**421/14      SHERWOOD RM BRANDING**

COUNCILLOR REPETSKI: THAT the Manager of Public Works written report regarding R.M. of Sherwood No. 159 branding, be accepted as information and filed, and

THAT, the R.M. of Sherwood No. 159 provide golf shirts to each of the employees and members of Council.

CARRIED

**422/14      PUBLIC WORKS FACILITIES**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 research options for expansion or relocation or Public Works facilities to be brought back to Council.

CARRIED UNANIMOUSLY

**423/14      AAA WEED CONTROL**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 look towards the City of Regina to control weeds within their jurisdiction to prevent spreading to the RM or to request financial assistance to help with the spraying of the leafy spurge weed and scentless chamomile.

CARRIED UNANIMOUSLY

*Reeve Eberle stepped down from the Chair at 6:50 p.m.*

*Reeve Eberle declared pecuniary interest and left Council Chambers at 6:50 p.m.*

*Deputy Reeve Probe assumed the Chair at 6:50 p.m.*

**424/14      MUNICIPAL OFFICE**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 distribute a request for quotations to complete the interior design of the new municipal office to 4 registered Interior Designers.

DEFEATED

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**425/14** COUNCILLOR JIJIAN: WHEREAS, Innovative Interiors was involved in the initial tendering process of the new RM office; and

WHEREAS, the R.M. of Sherwood No. 159 is satisfied with the interior design work that Innovative Interiors has completed to date.

NOW THEREFORE BE IT RESOLVED THAT the R.M. of Sherwood No. 159 continue to utilize the services of Innovative Interiors in regards to the new RM office.

CARRIED UNANIMOUSLY

*Reeve Eberle entered Council Chambers at 7:33 p.m.*

*Deputy Reeve Probe stepped down from the Chair at 7:33 p.m.*

*Reeve Eberle assumed the Chair at 7:33 p.m.*

**426/14** **IN CAMERA**

COUNCILLOR REPETSKI: THAT this meeting go into In Camera session at 7:41p.m.

CARRIED UNANIMOUSLY

**427/14** **RECONVENE**

COUNCILLOR JIJIAN: THAT this meeting reconvene into regular session at 8:02 p.m.

CARRIED UNANIMOUSLY

**428/14** **RM PROPERTIES - APPRAISALS**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 review the RM property appraisals submitted from Peter Lawrek and seek clarity regarding the methods used to determine the values contained within the report.

CARRIED UNANIMOUSLY

**429/14** COUNCILLOR PROBE: That the R.M. of Sherwood No. 159 engage Gafney & Associates to provide current appraisals on municipal properties.

CARRIED UNANIMOUSLY

**430/14** **KGS GROUP – WASTEWATER DISPOSAL – EVRAZ**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Reeve and Administration meet with Evraz to express the importance of the proposed Wastewater Disposal project.

CARRIED UNANIMOUSLY

**431/14** **RZ 14-005 AND SU 13-006 – INCREASE IN FARMYARD PARCEL SIZE  
MAXIMUM TO ALLOW 22.31 ACRE SUBDIVISION**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 approves rezoning application RZ 14-005 and supports subdivision application SU 13-006 (Community Planning File R0337-13R); and

THAT a zoning bylaw amendment bylaw be prepared for first reading by Council, indicating that the 10 acre maximum size for a farmyard subdivision be changed to a no maximum site size, provided that at least 120 acres remains on the quarter section.

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**432/14      SU 14-006 SINGLE LOT RESIDENTIAL SUBDIVISION**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 supports the approval of subdivision application SU 14-006 (Community Planning Number R0611-14R) subject to the following conditions:

1. That water supply is confirmed.
2. That a revised plan of proposed subdivision be resubmitted to the Planning and Public Works department indicating future road widening.
3. That the applicant and the RM enter into a servicing agreement.

CARRIED UNANIMOUSLY

**433/14      ACQUISITION OF ROAD RIGHT OF WAYS POLICY**

COUNCILLOR HEENAN: THAT the R.M. of Sherwood No. 159 have Administration develop a policy/procedure for acquisition of road right of ways during the subdivision process to ensure consistency.

CARRIED UNANIMOUSLY

**434/14      DPA 14-007 VICTORIA PLAINS RAIL YARD FACILITY – CN CROSSING PROPOSAL**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 receive and file Planning & Development report DPA 14-007; and

THAT the R.M. of Sherwood No. 159 Council accepts CN's terms and conditions related to rail cars blocking Inland Drive between the hours of 22:00 and 06:00 and agrees to provide a letter of non-objection as requested, provided that additional warning lights be installed at locations agreed to by RM Administration, CN and Cando at the applicant's cost.

CARRIED UNANIMOUSLY

**435/14      RM NEWSLETTER**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 newsletter be sent out no later than August 31, 2014.

CARRIED UNANIMOUSLY

**436/14      2014 MUNICIPAL ELECTION - APPOINT RETURNING OFFICER**

COUNCILLOR REPETSKI: THAT Ron McCullough, Chief Administrative Officer be appointed Returning Officer for the 2014 Municipal Election.

CARRIED UNANIMOUSLY

**437/14      2014 MUNICIPAL ELECTION – ADVANCE POLLS**

COUNCILLOR REPETSKI: THAT the Advance Polls for the 2014 Municipal Election be held on Saturday, October 18<sup>th</sup>, 2014 from 11 a.m. to 3 p.m. at the R.O.C. Church located at Hwy 6 (South) & Albert Street, Regina, Saskatchewan for Divisions 2, 4, 5 by by-election and 6.

CARRIED UNANIMOUSLY

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**438/14      2014 MUNICIPAL ELECTION – POLLING LOCATION**

COUNCILLOR REPETSKI: THAT the polling location for the 2014 Municipal Election, being held on Wednesday, October 22<sup>nd</sup>, 2014 from 9 a.m. to 8 p.m. be established at the R.O.C. Church on South Albert for Divisions 2, 4 and 6; and

THAT a by-election for Division 5 be held on Wednesday, October 22<sup>nd</sup>, 2014 concurrently with the election for Division 2, 4, and 6.

CARRIED UNANIMOUSLY

**439/14      CHIEF ADMINISTRATIVE OFFICER MONTHLY REPORT**

COUNCILLOR JIJIAN: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

**440/14      REQUEST TO REMOVE RESIDENTIAL ASSESSMENT FOR ANNEXED PROPERTY**

COUNCILLOR REPETSKI: THAT as a result of the improvement on Roll No. 505 located on Parcel K, Plan 95R07844, Ext 0, being annexed to the City of Regina on January 1, 2014, the 2014 levy be cancelled as follows:

<u>Roll No.</u>	<u>Municipal Taxes</u>	<u>School Taxes</u>	<u>Total</u>
505	675.12	511.60	1186.72

CARRIED UNANIMOUSLY

**441/14      RCMP REQUEST**

COUNCILLOR JIJIAN: THAT the RCMP request regarding an effort to develop and expand a community consultative group in close proximity to the White Butte Detachment, be accepted as information and filed; and

THAT the R.M. of Sherwood No. 159 send our regrets as our Public Hearing Meeting is the same evening, but request notice of future meetings; and

FURTHERMORE THAT the R.M. of Sherwood No. 159 Chief Administrative Officer invite the RCMP to our next meeting as a delegation.

CARRIED UNANIMOUSLY

**442/14      TRANSFER TO RESERVES**

COUNCILLOR REPETSKI: THAT the following amounts totaling \$478,998.25 be transferred from the RM of Sherwood No.159 general chequing account to the RM of Sherwood No.159 savings account no. 1:

1. \$51,698.25
2. \$394,925.00
3. \$32,375.00

CARRIED UNANIMOUSLY

**443/14      BYPASS DESIGN FOLLOW-UP**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 Council and Administration continue to engage with the Department of Highways including review of the Centre Road/Hill Avenue access point.

CARRIED UNANIMOUSLY

*Reeve Eberle stepped down from the Chair at 9:10 p.m.*

*Deputy Reeve Probe assumed the Chair at 9:10 p.m.*

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**444/14** COUNCILLOR EBERLE: THAT the R.M. of Sherwood No. 159 Administration explore opportunities for commercial development south of the TransCanada highway in the vicinity of Highway 1 and Pinkie Road interchange in all directions.

CARRIED

FOR – REPETSKI, JIJIAN, HEENAN, EBERLE  
AGAINST – PROBE

*Deputy Reeve Probe stepped down from the Chair at 9:18 p.m.*

*Reeve Eberle assumed the Chair at 9:18 p.m.*

**445/14** **SARM – JURISDICTIONAL TRANSFER CONCERNS**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 provide a letter of support to SARM in opposing jurisdictional transfer of provincial roads to rural municipalities.

CARRIED UNANIMOUSLY

**446/14** **SALE OF PROVINCIAL LAND S ½ -11-18-21 W2**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 does not object to the sale of provincial lands being the S ½ 11-18-21 W2, subject to the requirement for future road realignment and bridge construction.

CARRIED UNANIMOUSLY

**447/14** **PROPOSED VALLEY RANCH DEVELOPMENT**

COUNCILLOR PROBE: THAT the presentation submitted by Gary Benson, Munir Haque & Tom Williamson behalf of Valley Ranch Development on August 11<sup>th</sup>, 2014 be accepted as information.

CARRIED UNANIMOUSLY

**448/14** **HUMAN RESOURCE DOCUMENTS**

COUNCILLOR JIJIAN: THAT the R.M. of Sherwood No. 159 Council support, in principle, the Salary Administration Policy, Organizational Chart, Salary Grid, Management Position Descriptions and Administrative Bylaw presented to Council pending legal review of the Administrative Bylaw.

CARRIED UNANIMOUSLY

**449/14** **EARNSCLIFFE STRATEGY GROUP – PROPOSED CONTRACT**

COUNCILLOR JIJIAN: THAT the Earnscliffe Strategy Group proposed contract regarding the Communications/Government Relations Proposal be ratified.

CARRIED

**450/14** **CORRESPONDENCE**

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. July 10, 2014 – SaskPower – Fridge & Freezer Recycling
2. July 31, 2014 - Government of Saskatchewan – Municipal Revenue Sharing
3. SaskPower – Smart Meters

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**451/14      APAS**

COUNCILLOR HEENAN: THAT the R.M. of Sherwood No. 159 declines an annual membership with Agricultural Producers Association of Saskatchewan (APAS).

DEFEATED

**452/14**      COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 support Agricultural Producers Association of Saskatchewan (APAS) and purchase an annual membership.

CARRIED

**453/14      BYLAW NO. 15/14 – ZONING BYLAW**

COUNCILLOR PROBE: THAT Bylaw No. 15/14, the Zoning Bylaw for the R.M. of Sherwood No. 159, be introduced and read a first time.

CARRIED UNANIMOUSLY

**454/14      IN CAMERA**

COUNCILLOR PROBE: THAT this meeting go into In Camera session at 10:00p.m.

CARRIED UNANIMOUSLY

**455/14      RECONVENE**

COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 10:13 p.m.

CARRIED UNANIMOUSLY

**456/14      DIRECTOR OF PLANNING AND DEVELOPMENT**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 accept the recommendation of the Chief Administrative Officer to hire a Director of Planning and Development, with all details to be included in an employment contract.

CARRIED UNANIMOUSLY

**457/14      ADJOURNMENT**

COUNCILLOR HEENAN: THAT this meeting be adjourned at 10:15 p.m.

CARRIED UNANIMOUSLY

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Reeve

Administrator