

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 1840 CORNWALL STREET, REGINA, SASKATCHEWAN
Wednesday, April 22, 2015

PRESENT: Neil Robertson, Q.C., Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5

ABSENT: Vacant, Councillor Division 6

STAFF: Steven Schiefner, Official Administrator
Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rick Stuckenberg, Director of Planning & Development
Rod Benroth, Director of Public Works & Infrastructure
Garret Halbgewachs, Manager of Public Works
Christine Trithardt, Administrative Assistant

**LEGAL
COUNSEL:** Merrilee Rasmussen

ORDER: Reeve Robertson called the meeting to order at 5:33 p.m.

218/15 **AGENDA**

COUNCILLOR PROBE: THAT the agenda be adopted as amended.

Move 11.2 In Camera after Delegation

CARRIED UNANIMOUSLY

DELEGATION

Judie Dyck, President and CEO, Moose-Jaw Regina Industrial Corridor made a brief presentation to Council.

219/15 **MARCH 25, 2015 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR PROBE: THAT the minutes of the March 25, 2015 Regular Council Meeting be adopted as corrected.

CARRIED UNANIMOUSLY

220/15 **MARCH 30, 2015 SPECIAL COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the minutes of the March 30, 2015 Regular Council Meeting be adopted as presented.

CARRIED UNANIMOUSLY

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221/15 **IN CAMERA**

COUNCILLOR HUSUM: THAT this meeting go into In Camera session at 5:56 p.m.

CARRIED UNANIMOUSLY

Reeve Robertson stepped down from the Chair at 6:23 p.m.

Deputy Reeve Probe assumed the Chair at 6:23 p.m.

Deputy Reeve Probe stepped down from the Chair at 6:28 p.m.

Reeve Robertson assumed the Chair at 6:28 p.m.

Reeve Robertson stepped down from the Chair at 7:09 p.m.

Deputy Reeve Probe assumed the Chair at 7:09 p.m.

Deputy Reeve Probe stepped down from the Chair at 7:16 p.m.

Reeve Robertson assumed the Chair at 7:16 p.m.

222/15 **RECONVENE**

COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 7:25 p.m.

CARRIED UNANIMOUSLY

223/15 **ORIGINATING APPLICATION OF APRIL 14, 2015**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 proceed with defence of the Originating Application dated April 14, 2015.

Reeve Robertson stepped down from the Chair at 7:27 p.m.

Deputy Reeve Probe assumed the Chair at 7:27 p.m.

Deputy Reeve Probe stepped down from the Chair at 7:28 p.m.

Reeve Robertson assumed the Chair at 7:28 p.m.

223/15 **VOTE ON ORIGINATING APPLICATION OF APRIL 14, 2015 MOTION**

For: Repetski, Probe, Culbert, Husum
Against: Robertson, Heenan

CARRIED

224/15 **LEGAL**

COUNCILLOR PROBE: THAT the R.M. of Sherwood engage Karen Prisciak, Q.C. or such other legal counsel to work through Merrilee Rasmussen.

CARRIED UNANIMOUSLY

225/15 **AGENDA**

COUNCILLOR REPETSKI: THAT 10.1 be moved forward for consideration at this time.

CARRIED UNANIMOUSLY

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- 226/15** **BYLAW NO. 04/15 – A BYLAW TO PROVIDE FOR A CODE OF CONDUCT FOR MEMBERS OF COUNCIL**
- COUNCILLOR PROBE: THAT Merrilee Rasmussen revise Bylaw 04/15 to provide clarity and concision and bring back to Council.
- CARRIED UNANIMOUSLY
- 227/15** **RECESS**
- COUNCILLOR REPETSKI: THAT this meeting recess at 7:39 p.m.
- CARRIED UNANIMOUSLY
- 228/15** **RECONVENE**
- COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 7:52 p.m.
- CARRIED UNANIMOUSLY
- 229/15** **MARCH BANK RECONCILIATION & BANK STATEMENTS**
- COUNCILLOR PROBE: THAT the Bank Reconciliation and Bank Statements for the Month of March 2015, be accepted as presented.
- CARRIED UNANIMOUSLY
- 230/15** **STATEMENT OF FINANCIAL ACTIVITIES**
- COUNCILLOR PROBE: THAT the Statement of Financial Activities for the period ending March 31, 2015, attached to and forming a part of these minutes, be accepted as presented.
- CARRIED UNANIMOUSLY
- 231/15** **BUDGETARY CONTROL REPORT**
- COUNCILLOR PROBE: THAT the Budgetary Control Report for the period ending March 31, 2015, be accepted as presented.
- CARRIED UNANIMOUSLY
- 232/15** **2015 INTERIM BUDGET**
- COUNCILLOR REPETSKI: THAT the 2015 Interim Budget for the period ending March 31, 2015, be accepted as presented.
- CARRIED UNANIMOUSLY
- 233/15** **JANUARY/FEBRUARY LIST OF ACCOUNTS**
- COUNCILLOR REPETSKI: THAT cheque numbers 11863 to 11968 totalling \$416,861.34, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,
- THAT Payroll and Electronic Fund Transfers totalling \$101,445.76 be ratified.
- CARRIED UNANIMOUSLY
- 234/15** **LIST OF ACCOUNTS**
- COUNCILLOR CULBERT: THAT cheque numbers 12067 to 12149 totalling \$301,202.72, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information; and,
- THAT Payroll and Electronic Fund Transfers totalling \$77,653.21 be ratified.
- CARRIED UNANIMOUSLY

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235/15 MARCH 2015 PUBLIC WORKS REPORT

COUNCILLOR REPETSKI: THAT the Director of Public Works & Infrastructure March 2015 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

Councillor Husum left Council Chambers at 8:17pm

Councillor Husum entered Council Chambers at 8:20pm

236/15 DUST PROOFING POLICY

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 update the Dust Proofing Policy to include Wellings Subdivision.

CARRIED UNANIMOUSLY

237/15 WELLINGS – LOCAL IMPROVEMENT REPORT

COUNCILLOR PROBE: THAT the report prepared by Administration, with respect to the local improvement listed below, be adopted; that application be made under clause 5(1)b of *the Local Improvement Act , 1993* to the Saskatchewan Municipal Board, Local Government Committee, to undertake this work/service as a local improvement at an estimated cost of \$1,810,000:

Welling's Subdivision Roadway Reconstruction and Surfacing

and; that the land described above is specifically or directly benefited by reason of this local improvement differently from or greater than that generally received by landowners in the municipality.

CARRIED UNANIMOUSLY

238/15 NEW OFFICE – RFQ PARKING LOT PAVING

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 award the Parking Lot Paving RFQ to BLS Asphalt Ltd. for \$36,760.00 (plus GST) as submitted.

CARRIED UNANIMOUSLY

239/15 RFP ENGINEERING SERVICES – GRID ROAD 2213

COUNCILLOR PROBE: Refer back to Administration for cost estimate of project and traffic counts and bring back to Council.

CARRIED UNANIMOUSLY

240/15 ADDITIONAL BOARD MEMBER

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood appoint Jeff Hutton as an additional board member of the Development Appeals Board and the Board of Revision for 2014 and 2015.

CARRIED UNANIMOUSLY

241/15 NUISANCE ABATEMENT UPDATE

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 receive and file the Nuisance Abatement Bylaw No 7/15 Update report.

CARRIED UNANIMOUSLY

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242/15 PLANNING & DEVELOPMENT INITIATIVES – MARCH 2015

COUNCILLOR HUSUM: THAT the R.M. of Sherwood No. 159 receive and file the Planning & Development Initiatives – March 2015 report.

CARRIED UNANIMOUSLY

243/15 RM OF LUMSDEN RE-ZONING

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 receive and file the RM of Lumsden Re-Zoning report and request further information for the drainage plan from Resolution 525/14.

CARRIED UNANIMOUSLY

244/15 1840 CORNWALL STREET – PHASE 1 ENVIRONMENTAL SITE ASSESSMENT

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 authorize payment of \$3,500.00 plus GST to Mr. Kevin Mellor to utilize the Phase 1 Environmental Site Assessment obtained by and prepared for Mr. Mellor.

CARRIED UNANIMOUSLY

245/15 WASCANA UPPER QU'APPELLE WATERSHED ASSOCIATION (WUQWATR)

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 decline participation of contributing to a summer student with the Qu'Appelle System Weed Management Area.

CARRIED UNANIMOUSLY

246/15 CAO MONTHLY REPORT

COUNCILLOR PROBE: THAT the Chief Administrator Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

247/15 IN CAMERA

COUNCILLOR PROBE: THAT this meeting go into In Camera session at 10:13 p.m.

CARRIED UNANIMOUSLY

248/15 RECONVENE

COUNCILLOR PROBE: THAT this meeting reconvene into regular session at 10:25 p.m.

CARRIED UNANIMOUSLY

249/15 BORROWING FOR INLAND DRIVE

COUNCILLOR PROBE: THAT Administration advertise the intent to borrow for Inland Drive.

CARRIED UNANIMOUSLY

250/15 COUNCIL INDEMNITY

COUNCILLOR PROBE: THAT all of Council take an 8% reduction in Council Indemnity for the rest of 2015 with the exception of Reeve Robertson.

For: Repetski, Probe, Heenan, Culbert, Husum
Against: Robertson

CARRIED

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251/15 **SASKATCHEWAN MUNICIPAL HAIL INSURANCE LIST WITHDRAWAL OF LAND**

COUNCILLOR REPETSKI: THAT the Saskatchewan Municipal Hail Insurance Association List of Applications for Withdrawal of Land, attached and forming part of these minutes, be approved and ratified.

CARRIED UNANIMOUSLY

252/15 **ACCOUNTS RECEIVABLE POLICY**

COUNCILLOR PROBE: THAT the R.M. of Sherwood No. 159 adopt the Accounts Receivable Policy No. 2015-06.

CARRIED UNANIMOUSLY

253/15 **MUNICIPAL OFFICE FINANCING**

COUNCILLOR REPETSKI: THAT \$450,201.88 be transferred from the R.M. of Sherwood No. 159 General Reserve Fund (Special Savings 3) to the general operating account to finance the new municipal office as per Clause 5(b) of Bylaw 06/14.

CARRIED UNANIMOUSLY

254/15 **CORRESPONDENCE**

COUNCILLOR PROBE: THAT the following correspondence be accepted as information and filed:

1. Southeast Regional Library Annual Meeting
2. Prairie Valley School Division March 2015 Celebrate!
3. March 30, 2015 Saskatchewan Crime Stoppers
4. White Butte Community Report for March 2015

CARRIED UNANIMOUSLY

255/15 **TRANSCANADA TRAIL COMMITTEE**

COUNCILLOR PROBE: THAT Councillor Carl Husum be appointed to the TransCanada Trail Committee.

CARRIED UNANIMOUSLY

256/15 **BYLAW NO. 07/15 – A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES**

COUNCILLOR REPETSKI: THAT Bylaw No. 07/15, A Bylaw to Provide for the Abatement of Nuisances, be amended:

A: Section 4 & Re-number the Bylaw

CARRIED UNANIMOUSLY

257/15 **BYLAW NO. 07/15 – A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES**

COUNCILLOR REPETSKI: THAT Bylaw No. 07/15, A Bylaw to Provide for the Abatement of Nuisances, be amended:

A. Amend 7c remove Agricultural

CARRIED UNANIMOUSLY

258/15 **BYLAW NO. 07/15 – A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES**

COUNCILLOR PROBE: THAT Bylaw No. 07/15, A Bylaw to Provide for the Abatement of Nuisances, be read a second time as amended.

CARRIED UNANIMOUSLY

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259/15 **BYLAW NO. 07/15 – A BYLAW TO PROVIDE FOR THE ABATEMENT OF NUISANCES**

COUNCILLOR PROBE: THAT Bylaw No. 07/15, A Bylaw to Provide for the Abatement of Nuisances, be read a third time as amended and hereby adopted.

CARRIED UNANIMOUSLY

260/15 **ADJOURNMENT**

COUNCILLOR HEENAN: THAT this meeting be adjourned at 11:09 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator

Official Administrator