

MINUTES OF THE REGULAR COUNCIL MEETING OF
THE RURAL MUNICIPALITY OF SHERWOOD NO. 159 HELD IN COUNCIL CHAMBERS
AT 4400 CAMPBELL STREET, REGINA, SASKATCHEWAN
Wednesday, August 10, 2016

PRESENT: Jeffrey Poissant, Reeve
Joe Repetski, Councillor Division 1
Tim Probe, Councillor Division 2
Dale Heenan, Councillor Division 3
Carl A. Husum, Councillor Division 4
Rod Culbert, Councillor Division 5
Grant Paul, Councillor Division 6

STAFF: Ron McCullough, Chief Administrative Officer
Erin Halliday, Director of Finance & Administration
Rod Benroth, Director of Public Works & Infrastructure
Rick Stuckenberg, Director of Planning & Development
Adam Toth, Municipal Planner
Emily Hoddinott, Administrative Assistant

ORDER: Reeve Poissant called the meeting to order at 5:30 p.m.

320/16 **AGENDA**

COUNCILLOR REPETSKI: THAT the agenda be adopted as amended.

Move 8.3.3 Credit Card Policy to closed session.

Add 12.1 Personnel to closed session.

CARRIED UNANIMOUSLY

DELEGATION

Cindy Kearns made a presentation to Council regarding Plan No.102013793, Block N, civic address 1402 Fleet Street N in Wellings subdivision. She is requesting an adjustment of assessment for the proposed local improvement for an irregular shaped lot she was required to purchase due to its size.

321/16 **JULY 13, 2016 REGULAR COUNCIL MEETING MINUTES**

COUNCILLOR REPETSKI: THAT the July 13, 2016 Regular Council Meeting minutes be adopted as presented.

CARRIED UNANIMOUSLY

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322/16 **JULY BANK RECONCILIATION & BANK STATEMENTS**

COUNCILLOR CULBERT: THAT the Bank Reconciliation and Bank Statements for the Month of July 2016, be accepted as presented.

CARRIED UNANIMOUSLY

323/16 **STATEMENT OF FINANCIAL ACTIVITIES**

COUNCILLOR HUSUM: THAT the Statement of Financial Activities for the period ending July 31, 2016, attached to and forming a part of these minutes, be accepted as presented.

CARRIED UNANIMOUSLY

324/16 **JULY 2016 LIST OF ACCOUNTS**

COUNCILLOR CULBERT: THAT cheque numbers 13839 to 13923 totalling \$714,876.95, as outlined in the List of Accounts, attached to and forming part of these minutes be accepted as information and filed; and

THAT Payroll and Electronic Funds Transfers totaling \$98,997.18 be ratified.

CARRIED UNANIMOUSLY

325/16 **COST COMPARISON**

COUNCILLOR REPETSKI: THAT the Public Works Department prepares a cost comparison for the maintenance and operation costs of the graders.

For: Poissant, Repetski, Probe, Husum, Culbert, Paul

Opposed: Heenan

CARRIED

326/16 **JULY 2016 PUBLIC WORKS REPORT**

COUNCILLOR PROBE: THAT the Director of Public Works & Infrastructure July 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

327/16 **RFQ ENGINEERING SERVICES – SHERWOOD INDUSTRIAL PARK EAST – WATER MAIN EXTENSION**

COUNCILLOR REPETSKI: THAT the R.M. of Sherwood No. 159 award the SIP East Water Main Engineering Services to Walker Projects of Regina for \$49,600.00 (plus taxes) as per submitted proposal dated July 18th.

CARRIED UNANIMOUSLY

328/16 PLANNING AND DEVELOPMENT ACTIVITY REPORT – JUNE 2016

COUNCILLOR REPETSKI: THAT the Planning and Development Activity Report – June 2016 written report be accepted as information and filed.

CARRIED UNANIMOUSLY

329/16 PROPOSED AGGREGATE STORAGE YARD

COUNCILLOR PROBE: THAT Council approves the development permit application DPA 16-012 and direct the Development Officer to issue a development permit with the following conditions:

1. That site grading is monitored to ensure erosion and drainage do not affect the adjacent neighbor to the south. If impacts arise, an engineered solution be required and approval by the R.M.
2. The application must provide a letter of credit or bank draft in the amount of the cost of the landscaping to the RM. If, after 2 years the landscaping is not completed, the RM will complete the landscaping at the applicant's expense.
3. Road Haul Agreements must be obtained through the Director of Public Works and Infrastructure.
4. All Utilities are contacted to ensure that facilities are not affected.

CARRIED UNANIMOUSLY

Reeve Poissant declared a close family interest related to the proposed dog/cat kennel expansion and stepped down from the Chair and left Council Chambers at 6:55p.m.

Deputy Reeve Probe assumed the Chair at 6:55p.m.

Deputy Reeve Probe passed the Chair to Councillor Husum at 6:57p.m.

Councillor Husum passed the Chair to Deputy Reeve Probe at 6:58p.m.

330/16 PROPOSED DOG/CAT KENNEL EXPANSION AT SE 6-17-20-W2M

COUNCILLOR PROBE: THAT Council approves the development permit application DPA 16-024 and direct the Development Officer to issue a development permit with the following conditions:

1. That all utilities are contacted to ensure that facilities are not affected.
2. That the expansion be constructed in accordance with the attached site plan.
3. That prior to any construction taking place a building permit has been issued.
4. That water and sewer servicing are installed to Provincial standards.

CARRIED UNANIMOUSLY

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Reeve Poissant entered Council Chambers at 6:59p.m.

Deputy Reeve Probe passed the Chair to Reeve Poissant at 6:59p.m.

Reeve Poissant assumed the Chair at 6:59p.m.

331/16 PROPOSED DOG KENNEL AT NE 11-16-20-W2

COUNCILLOR REPETSKI: THAT Council approves the development permit application DPA 16-027 and direct the Development Officer to issue a development permit with the following conditions:

1. That all utilities are contacted to ensure that facilities are not affected.
2. That a Building Permit has been issued prior to any construction taking place.
3. That water and sewer servicing are installed to Provincial standards.
4. That the construction be developed in accordance with the attached site plan.

CARRIED UNANIMOUSLY

332/16 RECESS

COUNCILLOR HUSUM: THAT this meeting recess at 7:02 p.m.

CARRIED UNANIMOUSLY

333/16 RECONVENE

REEVE POISSANT: THAT this meeting reconvenes into the regular session at 7:15 p.m.

CARRIED UNANIMOUSLY

Councillor Heenan declared a conflict of interest related to the proposed natural gas metering facilities and compressor station and left Council Chambers at 7:15 p.m.

**334/16 PROPOSED NATURAL GAS METERING FACILITIES AND COMPRESSOR
STATION DEVELOPMENT AND SUBDIVISION**

COUNCILLOR CULBERT: THAT Council supports the subdivision application SU 16-013 (Community Planning file R0419-16R) and approves the development permit application DPA 16-026 for natural gas metering facilities and a compressor station at Blk/Par A, E ½ 2-17-21-W2 and direct the Development Officer to issue a development permit with the following conditions:

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1. The compressor station and facilities are developed in accordance with the attached site plan.
2. That all utilities are contacted to locate facilities and confirm with the RM that facilities will not be affected.
3. That an approach permit be issued for access by the RM of Sherwood Department of Public Works.
4. That any proposed buildings onsite will require a building permit prior to construction.

CARRIED UNANIMOUSLY

Councillor Heenan entered Council Chambers at 7:22 p.m.

335/16 CAO MONTHLY REPORT

COUNCILLOR PROBE: THAT the Chief Administrative Officer's Monthly Report be accepted as information and filed.

CARRIED UNANIMOUSLY

336/16 FIRST MEETING OF COUNCIL

COUNCILLOR PROBE: THAT the November 9th, 2016 Regular Council Meeting be scheduled on November 9, 2016; and

THAT the November 9, 2016 Regular Council Meeting be scheduled as the First Meeting of Council in Rural Municipality of Sherwood No. 159 Council Chambers located at 4400 Campbell Street, Regina.

CARRIED UNANIMOUSLY

337/16 BYLAW NO. 11/16 – A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

COUNCILLOR PROBE: THAT Bylaw No. 11/16, A Bylaw to Establish a Mail-in Ballot Voting System, be read a first time.

CARRIED UNANIMOUSLY

338/16 BYLAW NO. 11/16 – A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

COUNCILLOR PROBE: THAT Bylaw No. 11/16, A Bylaw to Establish a Mail-in Ballot Voting System, be read a second time.

CARRIED UNANIMOUSLY

339/16 BYLAW NO. 11/16 – A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

COUNCILLOR REPETSKI: THAT Bylaw No. 11/16, A Bylaw to Establish a Mail-in Ballot Voting System, be given three readings at this meeting.

CARRIED UNANIMOUSLY

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340/16 BYLAW NO. 11/16 – A BYLAW TO ESTABLISH A MAIL-IN BALLOT VOTING SYSTEM

COUNCILLOR HUSUM: THAT Bylaw No. 11/16, A Bylaw to Establish a Mail-in Ballot Voting System, be read a third time and hereby be adopted.

CARRIED UNANIMOUSLY

341/16 BYLAW NO. 07/16 – A BYLAW TO PROVIDE FOR INCURRING A DEBT

COUNCILLOR CULBERT: THAT Bylaw No. 07/16, A Bylaw to Provide for Incurring a Debt for Bridge Repairs and Replacement, be read a first time.

CARRIED UNANIMOUSLY

342/16 BYLAW NO. 07/16 – A BYLAW TO PROVIDE FOR INCURRING A DEBT

COUNCILLOR HUSUM: THAT Bylaw No. 07/16, A Bylaw to Provide for Incurring a Debt for Bridge Repairs and Replacement, be read a second time.

CARRIED UNANIMOUSLY

343/16 BYLAW NO. 07/16 – A BYLAW TO PROVIDE FOR INCURRING A DEBT

COUNCILLOR PROBE: THAT Bylaw No. 07/16, A Bylaw to Provide for Incurring a Debt for Bridge Repairs and Replacement, be given three readings at this meeting.

CARRIED UNANIMOUSLY

344/16 BYLAW NO. 07/16 – A BYLAW TO PROVIDE FOR INCURRING A DEBT

COUNCILLOR HEENAN: THAT Bylaw No. 07/16, A Bylaw to Provide for Incurring a Debt for Bridge Repairs and Replacement, be read a third time and hereby adopted.

CARRIED UNANIMOUSLY

345/16 COMMUNICATIONS

COUNCILLOR REPETSKI: THAT the following correspondence be accepted as information and filed:

1. RCMP Stats – June 2016
2. Energy East Pipeline Community Link Volume 4 Issue 1
3. July 12, 2016 City of Regina re: Proposed Map Amendments to *Design Regina: The Official Community Plan Bylaw 2013-48*
4. Engelheim Charter Inc. Grand Opening August 11, 2016
5. July 19, 2016 TransCanada re: Notice of Filing: Grand Coulee West Interconnect
6. White Butte Regional Planning Committee Council Update
7. Southeast Regina Stakeholder Newsletter Issue No. 5 August 2016
8. SARM Release August 3, 2016 SARM Showing Support for Hudson Bay Route Association.

CARRIED UNANIMOUSLY

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346/16 **Reeve & Councillor Forum**

COUNCILLOR REPETSKI: THAT Inland Drive Ribbon Cutting Ceremony take place on August 31st, 2016 at 10:30 a.m. at Quality Assured Manufacturing Inc.

CARRIED UNANIMOUSLY

347/16 **Reeve & Councillor Forum**

COUNCILLOR PROBE: THAT Administration draft a letter to Premier Wall discussing the Fleming Road policy changes for the Highway 1 interchange as discussed in the meeting with Ron McCullough, Reeve Poissant, Councillor Probe, Councillor Heenan, Minister Stewart, and Jason Wall on August 10, 2016 at 1:00 p.m.

CARRIED UNANIMOUSLY

348/16 **RECESS**

COUNCILLOR HEENAN: THAT this meeting recess at 8:40 p.m.

CARRIED UNANIMOUSLY

349/16 **RECONVENE**

COUNCILLOR CULBERT: THAT this meeting reconvenes into the regular session at 8:50 p.m.

CARRIED UNANIMOUSLY

350/16 **CLOSED SESSION**

COUNCILLOR HUSUM: THAT this meeting convenes into the closed session at 8:50 p.m.

CARRIED UNANIMOUSLY

351/16 **CLOSED SESSION**

COUNCILLOR PROBE: THAT this meeting reconvenes into the regular session at 9:35 p.m.

CARRIED UNANIMOUSLY

352/16 **CREDIT CARD POLICY**

COUNCILLOR REPETSKI: THAT the credit card policy be tabled and Administration develop an expense reimbursement policy for Council's consideration within 60 days.

CARRIED UNANIMOUSLY

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353/16 ADJOURNMENT

COUNCILLOR PAUL: THAT this meeting be adjourned at 9:37 p.m.

CARRIED UNANIMOUSLY

Reeve

Administrator